

**MINUTES OF THE REGULAR MEETING OF THE GEORGETOWN CHARTER TOWNSHIP  
BOARD HELD JANUARY 23, 2012, 7:30 p.m.**

The meeting was called to order at 7:30 p.m. by Chairperson D. Dale Mohr.

Prayer for guidance by Del South

Pledge of Allegiance to the Flag

Roll Call

Members present: D. Dale Mohr, Del South, Carol Scholma, Chad Tuttle, Richard VanderKlok, Jim Wierenga, Brett Strick

Also present: Daniel Carlton (Township Superintendent)

Absent: none

**#120123-01 - Approval of agenda as presented for January 23, 2012**

Moved by Richard VanderKlok, seconded by Brett Strick, to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY.

**#120123-02 - Communications, letters and reports: Received for information, to be filed:**

- a. Finance Committee meeting minutes of [January 19, 2012](#)
- b. Services Committee meeting minutes of [January 16, 2012](#)
- c. Utilities Committee meeting minutes of [January 9, 2012](#)
- d. Planning Commission minutes of [January 18, 2012](#)
- e. Sheriff's Department Report for [November 2011](#)
- f. Fire Department report for [December 2011](#)
- g. [December 2011](#) Quarterly Investment Report
- h. [Internet service hits](#) from July 1, 2011 to December 31, 2011
- i. Ottawa County Road Commission [February 2012 Newsletter](#)
- j. [General ledger report](#) for December 31, 2011
- k. Request for a [Tower](#) Agreement

**#120123-03 - Proclamation for Del South**

Dave Agema, State Representative, presented a proclamation from the State of Michigan.

Moved by Carol Scholma, seconded by Richard VanderKlok, to approve the following proclamation:

**GEORGETOWN TOWNSHIP PROCLAMATION  
for DEL SOUTH**

WHEREAS, the Charter Township of Georgetown stands firmly committed to recognizing the outstanding service of Del South from 1966 until 2012;

WHEREAS, the Township acknowledges and appreciates the significant leadership, commitment and contributions of Del South to the community, including:

- He has been connected with the Township for 45 years;
- He has seen the Township's population grow from about five thousand to 46,985;
- He was associated with the Ottawa County Sheriff's Department from 1966 to 2003, working in the area of Georgetown Township;
- He started as a trustee on the Township Board in 1997;
- He was appointed to the position of Township Board Clerk in 2006 and served as Clerk from 2006 until 2012;
- He served on the Planning Commission from 2001 until 2011;
- He serviced on the Mineral Mining Board from 1991 until 2012;
- He served on the Services Committee from 1997 until 2012 and was chairman of the Services Committee from 2000 to 2012;
- He has conducted thirteen elections from 2006 to 2012;
- He has dealt with thousands of problems and found solutions.

WHEREAS Del South has made significant contributions to employee morale and camaraderie with his help, work ethic and presence;

THEREFORE BE IT RESOLVED that the elected officials and employees of Georgetown Township enthusiastically endorse the recognition of this outstanding person.

AND BE IT FURTHER RESOLVED that the contributions of Del South are acknowledged and appreciated, and that he is wished a HAPPY RETIREMENT.

Note: The Finance Committee recommended that the item be placed on the agenda

MOTION CARRIED UNANIMOUSLY.

#### **#120123-04 - Public Comments**

Jon Cade, 7869 Parkside Ct., made public comments.

#### **#120123-05 - Consent agenda**

Moved by Richard VanderKlok, seconded by Carol Scholma, to grant the following:

- a. Approval of minutes of the regular board meeting held on [January 9, 2012](#);
- b. Approval of the regular monthly bills for [January 23, 2012](#);
- c. Approval of sewer agreement for 2766 Parkside Dr. (Note: the Utilities Committee recommended approval)
- d. Approval of Final Preliminary Plat (construction) of Rolling Hills No. 3 (paper plan available in the Township Office) ([plan](#))
- e. Approval of Special Use Permit (SUP1102) Don Johnson, 5101 Kenowa, to have an agricultural operation under Sec. 7.3(C), on a parcel of land described as P.P. # 70-14-36-440-001, located at 5101 Kenowa Dr., in a (RR) Rural Residential district, Georgetown Township, Ottawa County, MI; based on the findings that all applicable standards of the ordinance have been met including the general special use standards in Sec. 20.3 and the specific standards in Sec. 7.3(C), and to waive the maximum number of animals as per Sec. 7.3(C)(3) (b), with the following conditions:

1. Documentation shall be provided stating that there will be no storage of manure or odor or dust producing materials or use within 50 feet of any adjoining lot line.
  2. The Agricultural Document shall be signed, notarized and recorded attesting to the fact that the sole use of the newly proposed 3,200 square foot building on parcel 2 in front of the house is related to an agricultural operation and the document shall be submitted to the Township at the time an application is submitted for the Zoning Compliance for the construction of the building. ([revised site plan](#), [AG form](#), [review](#)). Note: the Planning Commission recommended approval.
- f. Approval of Special Use Permit (SUP1201) Palermo Pizza/Frosty Ice Cream, 7730 20<sup>th</sup> Ave., to have a restaurant under Sec. 14.3(A), on a parcel of land described as P.P. # 70-14-15-200-004, located at 7730 20<sup>th</sup> Ave., in a (NS) Neighborhood Service Commercial district, Georgetown Township, Ottawa County, Michigan, based on the findings that all applicable standards of the ordinance have been met including the general special use standards in Sec. 20.3, ([T1-title sheet](#), [CD.1-demolition plan](#), [C2.1-site plan](#), [C3.1-landscape plan](#), [storm calculations](#), [review](#)). Note: The Planning Commission recommended approval.
- g. Approval of the [2012 Swap Agreement](#). Note: Services Committee recommended approval.
- h. Approval to establish Receiving Boards for all elections in 2012 (including the February 28, 2012 Presidential Primary, May 8 School Election, August 7, 2012 Primary Election and the November 6, 2012 General Election). Note: the Election Commission is meeting at 7:00 p.m. on January 23, 2012, immediately prior to the Township Board meeting, and will make a recommendation at that time.
- i. Approval to purchase a pump for \$30,860.80 (Attachment: [Quotes](#)) Note: the Utilities Committee recommended approval.
- j. Approval of a sidewalk waiver for 6424 San Ru. (Note: the Utilities Committee recommended approval)

MOTION CARRIED UNANIMOUSLY.

#### **#120123-06 – Beautification/Streetscape/Branding Project Proposal**

7:45 p.m. Presentation by Pete Lazdins, Design +.

#### **#120123-07 – Appointing a Township Clerk**

Moved by Carol Scholma, seconded by Chad Tuttle, to nomination Richard VanderKlok to the vacated clerk's position.

Yeas: D. Dale Mohr, Carol Scholma, Jim Wierenga, Brett Strick, Chad Tuttle  
 Nays: none  
 Abstained: Del South, Richard VanderKlok

MOTION CARRIED UNANIMOUSLY.

Moved by Chad Tuttle, seconded by Carol Scholma, to appoint Richard VanderKlok to fill the vacated position of clerk effective January 27, 2012, with the term to expire 11/20/2012.

Yeas: D. Dale Mohr, Carol Scholma, Jim Wierenga, Brett Strick, Chad Tuttle  
 Nays: none  
 Abstained: Del South, Richard VanderKlok

MOTION CARRIED UNANIMOUSLY.

[Letter from Richard VanderKlok](#), dated January 11, 2012.

Note: The Finance Committee recommended approval of the process and to place the item on the agenda.

**#120123-08 – Beautification/Streetscape/Branding Project Proposal**

8:15 p.m. Presentation by Jim DeWilde and Debbie Jensen, MC Smith.

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Motion from last meeting:

Moved by Jim Wierenga, seconded by Chad Tuttle, to approve the proposal from MC Smith.

Note: The Township Board requested a motion for Design+ at the November 28, 2011 meeting. The motion for Design+ was denied on December 12, 2011 in order to review proposals further.

Attachments: [Design+](#)

The MC Smith proposal was distributed to Board members and a paper copy is available in the Township Office

Moved by Richard VanderKlok, seconded by Carol Scholma, to postpone action until such time as a representative from each business has made a presentation of cost factors and outlines the steps in the process.

MOTION CARRIED UNANIMOUSLY.

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Moved by Brett Strick, seconded by Chad Tuttle, to rescind the motion.

MOTION CARRIED UNANIMOUSLY.

**#120123-09 – Public Comment**

No one in the audience made a public comment at this time.

**#120123-10 – Discussion and General information**

D. Dale Mohr stated that the MTA Conference was this week.

There was discussion about the pros and cons of the beautification project proposals. The consensus of the Board was to wait to take action to allow time for the information to be processed.

The consensus of the Board was to accept applications for the vacated trustee position until Thursday, February 9, 2012 and to interview the top three candidates.

Dan Carlton gave a presentation on building permit trends and noted that assessments will be out in mid-February. He said the average property value is down 5% and for new construction the net decline is an overall taxable value of 4%.

**#120123-11 – Closed Session for Property Negotiations**

Moved by Carol Scholma, seconded by Richard VanderKlok, to go to closed session for property negotiations at 9:25 p.m.

Note: The Finance Committee recommended approval.

MOTION CARRIED UNANIMOUSLY.

**#120123-12 – Open Session**

Moved by Richard VanderKlok, seconded by Carol Scholma, to go to open session.

MOTION CARRIED UNANIMOUSLY.

**#120123-13 – Meeting Adjourned**

Moved by Chad Tuttle, seconded by Richard VanderKlok, to adjourn the meeting at 10:00 p.m.

MOTION CARRIED UNANIMOUSLY.

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D. Dale Mohr, Supervisor

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Richard VanderKlok, Clerk